

**STANBERRY R-II SCHOOL DISTRICT
2020-2021 BACK TO SCHOOL PLAN**

BULLDOG PRIDE



SCHOOL • FAMILY • COMMUNITY

STANBERRY R-II SCHOOL DISTRICT

Bob Hedding, Superintendent
610 N. Park Street
Stanberry, MO 64489

August 7, 2020

Dear Bulldog Parents and Community:

Well as the summer starts to wind down, it is time to make preparations for the start of the 2020-2021 school year. Not unlike previous years, there is a mountain of information to pass along. What makes this year unique is that the majority of all questions to be answered center around the COVID-19 crisis. The District has created a plan that is designed to provide the safest return to Face-to-Face instruction for students of the Stanberry R-II School District. This plan is a framework for parents to determine if Face-to-Face instruction meets the needs of their family. The Stanberry R-II School District completely understands the dynamics of every family is different, and as such, each family has to make their own decision about what is best for their children's education. As there is no way to create a plan that meets the needs of everyone, families that do not feel safe in sending their children back to school will be provided an option on how their children will receive educational services.

While the situation before us is ever evolving, and thus difficult to put in place a "final plan", there are some general guidelines and information to share. There has been no shortage of information provided to schools over the course of the last four months. To provide some definition to this plan the school will take into consideration recommendations from our Local School Board, School Attorneys, The Gentry County Commissioners, Tri- County Health Department, Department of Health and Senior Services, The Center for Disease Control and Prevention guidelines, the Missouri Department of Elementary and Secondary Education (DESE), The Missouri State High School Activities Association, Missouri School Boards Association, The Missouri Association of School Administrators, and The Office of Governor Parsons to determine which scenario the school should be utilizing at any one time.

It is our sincere desire to return as quickly and as safely as is possible to what one could call normal. The educational, physical, mental, and social well-being of our children is paramount. I ask for your continued patience as we move forward into uncharted waters. If you have any questions, feel free to call the Superintendent's office. My contact information can be found at the bottom of this letter.

Sincerely,

Bob Hedding

Bob Hedding

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STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021



HEALTH SAFEGUARDS

- **Masks-**
 - Masks will be a requirement for all staff and students in grades 7-12 when social distancing is not possible. The District will be providing mask/face coverings for all staff and students. Staff and students may elect to wear their own mask/face coverings, provided they do not violate any dress codes.
 - Should any student become sick at school and show signs of potential COVID-19 symptoms, the student would be asked to wear a mask in a transition room until a family member could pick the student up.
 - Teachers will not be responsible for the masks of elementary students that choose to wear a mask.
- **Hand Sanitizer-**
 - The Stanberry R-II School District has purchased hand sanitizer supplies.
 - As the current form of sanitizer is in a liquid form, the school will provide each teacher with a spray bottle dispenser of hand sanitizer. The teacher will spray the hand sanitizer on students' hands several times a day to help limit the spread of COVID-19.
 - Students will also be taught proper hand washing procedures and will be provided with multiple opportunities to wash their hands daily.
 - Students will also be taught to minimize the number of times a day they touch their face with their hands.
- **Temperature Checks-**
 - The District will not conduct daily temperature checks of students. In the event a student appears to have a temperature, the student's temperature will be checked.
 - The District will consider daily temperature checks in the event there are signs of an outbreak or conditions warrant reconsideration.
 - Parents are asked to keep their children home if they are showing signs of illness.
 - Parents are also asked not to give their children doses of medication designed to force the body to drive down a temperature for the purpose of sending their child to the school.
- **Social Distancing -**
 - Social Distancing will not work well with pre-school aged children, they simply cannot do it and it takes time to teach the concept.
 - Doctors on the DESE and Missouri Department of Health and Senior Services encourage people to keep their distance as much as possible. Teachers will be asked to minimize/eliminate one-on-one student interaction.
 - Classrooms will be set up with as much social distance between desks as possible.
 - Students will be taught the importance of covering coughs and sneezes, hand hygiene, and not coming to school sick or with a fever.
 - The District will work to keep students six feet apart to the extent possible.
- **Disinfectant Machine-**
 - The District has ordered five electrostatic sprayers which can be sprayed in each room daily. The mist from these machines attaches itself to places too difficult for a rag or cloth to get to for cleaning purposes.
 - The frequency of use will be determined by the guidelines provided by the manufacturer.

STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021



TRANSPORTATION

- The Stanberry R-II School District will continue to transport students as they have in the past with a few modifications to limit the number of students on the bus.
 - Students will be encouraged to wear masks.
 - There will be a seating chart on the buses.
 - Siblings and family units will be seated together.
 - The bus will be loaded from back to front.
 - Buses will run with windows down when the weather permits.
 - Families that can are encouraged to transport their children to and from school. This will take pressure off of the routes for those families that depend on the bus transportation.
 - Drivers will be wearing masks.
 - Town riders will be picked up after the rural routes have delivered the students in the morning. This will reduce the numbers on the bus in the mornings and will stagger the arrival times in the mornings.

CAFETERIA GUIDELINES

- Students will be allowed to eat in the cafeteria with the following practices in place.
 - The District will work to create social distancing during all lunch shifts to the extent possible.
 - The District has added a fourth lunch shift to assist with the social distancing.
 - Seating charts will be created to provide for social distancing and to assist in contact tracing if necessary.
 - The salad bar and any self-serving food options will not be available at least until conditions improve.
 - Napkins and silverware will be placed on trays directly by staff.
 - Food sharing will be prohibited.
 - Students will have their local student identification number entered into the computer by staff to pay for food this year so that students do not have to touch the key card system.

CLEANING THE BUILDING

- The Stanberry R-II School District has made several purchases of equipment and supplies to enhance and improve upon the cleaning of the facilities.
 - Custodial staff will be trained in the most current cleaning practices.
 - The District will follow the recommendations of the manufacturer of the Electrostatic Fogging machine purchased to disinfect classrooms.
 - High volume areas will be disinfected throughout the school day.
 - Common spaces or public spaces (i.e. restrooms) will be given a deep clean weekly.
 - Faculty and students will be asked to help out by maintaining clean work areas and lockers.
 - Drinking fountains will be turned off and only the bottle filling stations will be utilized. Students are encouraged to bring water bottles to school.

STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021



ACADEMICS

- The Stanberry R-II School District will begin the 2020-2021 academic school year with face-to-face, in-person instruction.
 - The Stanberry R-II School District will adhere to a grading policy should the District be required to move to online or remote learning.
 - A committee of teachers and administration will create the grading policy in the event online or remote learning becomes necessary.
 - Teachers will create lessons that do not require students to share materials, such as crayons, scissors, pencils, etc. Should there be a time where materials have to be shared; those materials will be cleaned prior to being used by another student.
 - Families will be surveyed on home preparedness for virtual instruction.
 - The District will work to help families that may not have the required equipment or internet access for online or remote learning.
 - While some recommendations have encouraged teachers moving to rooms and students staying in one room all day, the District finds it difficult to adhere to this recommendation as students in grades 7-12 will not be able to stay in the same class all day.
 - The high school will work to keep foot traffic as minimal as possible.
 - Seating charts will be required in all classes and grades. This is to assist in contact tracing should it be necessary.
 - In the event the District must transition to the online or remote learning setting, attendance will be required and students will be required to adhere to set schedules created by the classroom teacher.
 - The District will take into consideration that not all families can be in an online or remote learning during the day due to family constraints outside of their ability to control. In these cases, the District will work with these families to find an acceptable and practical solution.
 - A virtual learning option will be available for families that elect to not send their students back to the face-to-face, in-person instruction.
 - Families also have the option to elect to homeschool their children and can contact the school on this process.

VIRTUAL LEARNING

- The Stanberry R-II School District has an agreement with the Springfield School District and will utilize their virtual learning platform called Launch for families that select this option for their student over the face-to-face, in-person instruction.
 - Parents may go to the Launch website <https://fueledbylaunch.com/> to learn more about this program.
 - Parents and students will need to declare this option by August 14, 2020 by contacting their respective building administrator.
 - The program is not free and has a significant cost to the District and as a result there are some strict guidelines and expectations for those that select this option.
 - There is a Frequently Asked Question page at the end of this document that should answer the majority of the questions surrounding this option.
 - A letter of declaration is found at the end of this document that parents need to read before selecting registering for the virtual option.

STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021



RECESS AND SPECIAL CLASSES

- **RECESS**
 - Recess will still take place. Recess times will be spread out to reduce the amount of children on the playground at any one time.
 - Non-touching games will be encouraged.
 - Students will be given hand sanitizer immediately after recess.
- **PHYSICAL EDUCATION**
 - Teach activities that require minimal social interaction.
 - For activities that require an increased heart rate, utilize a 10-12 feet social distancing rule for classes.
 - Consider activities that can be done outside.
- **MUSIC & BAND**
 - Classes where students are singing will spread out to a minimum of 10-12 feet.
 - During appropriate weather, classes could be conducted outside.
 - Students will not share equipment
 - Activities that require close contact or potential contact with another person should not be included.
 - Students will face the same direction at all times.
- **ART**
 - Considerations for lessons supporting the art curriculum that focuses on presenting, responding, and connecting to art rather than always creating.
 - Sharing of materials or equipment will be kept to a minimum. Should equipment need to be shared the equipment will be washed or hand sanitizer be provided.
 - Lesson/creations where students bring their own materials will be encouraged.
- **LIBRARY**
 - Students will be able to check out books.
 - The District is looking to purchase a device that allows materials to be heated to a temperature high enough to kill viruses. This purchase is dependent on CARES Funding.

SOCIAL AND EMOTIONAL SUPPORT

- The Stanberry R-II District understands that the COVID-19 crisis has caused a great deal of stress and disruption into the lives of its student body and staff. To assist as we transition back to school, the District will make every attempt to support the student body, staff, and community.
 - The District counselors will continue to meet one-on-one with students throughout the school year.
 - The District has protocols in place to work with students and families who are experiencing difficult situations. The staff and the school will work with students as the school becomes aware of situations students are dealing with.
 - The District is a member of the Area Cooperative for Educational Support (ACES) which gives the school access to a licensed social worker once a week. This resource will be utilized as needed to provide the social and emotional support to our students.

STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021



DAILY PROCEDURES FOR SELF SCREENING

The Stanberry R-II School District is asking families, students, and staff to assist in achieving our goal to keep our doors open. To achieve this goal, an important step will be that everyone takes a moment each morning to screen themselves and stay home if they answer yes to any of the following questions.

- Do you have a fever of 100.0 degrees or above? (without Tylenol or other fever reducing medication)
- Do you have a cough, congestion, runny nose, or sore throat?
- Do you have nausea, vomiting, or diarrhea?
- Do you have a new headache?
- Have you recently lost your sense of taste or smell?
- In the past two weeks, have you been in close contact (less than 6 feet for 15 minutes) with someone who has tested positive for COVID-19?

Again, if the answer to any of these questions is yes, please keep your student home from school for further monitoring and/or medical attention. Students must be fever free for 24 hours without using a fever reducer such as Tylenol and have medical clearance from a health care provider prior to returning to school OR be fever free for 72 hours without using a fever reducer such as Tylenol without medical clearance from a health care provider.

PROCEDURE FOR SICK STUDENTS AT SCHOOL

- Take the students temperature.
- Contact the parent and determine if the student has been in an area where they may have been exposed to COVID-19.
- Students with a temperature of 100.0 or higher will be sent home.
- A student will not be allowed to return to school until they are fever free for 24 hours along with a note from a health care provider OR 72 hours without a note from a health care provider.
- Students that have been exposed or potentially exposed will be evaluated on a case-by-case basis. The Tri-County Health Department and the Center for Disease Control and Prevention will help guide the District in these cases.
- In the event that a confirmed COVID-19 positive individual was in our school buildings, the District will contact The Tri-County Health Department to determine the next steps. This could include a temporary closing to disinfect and clean the facilities.

STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021 FREQUENTLY ASKED QUESTIONS



Dear Bulldog Parents and Community,

I have prepared this “Frequently Asked Question” sheet to assist families in making decisions about fall registration. While every attempt has been made to cover as many questions possible, I know that some will be missed. If your specific question is not addressed in this document, feel free to contact the school. This list consists of questions covering the Virtual Learning Option as well as a host of other topics.

Thank you for your patience and understanding as we continue to work to make this a safe and successful school year.

Sincerely - Bob

If I decide not to send my child back to school and choose a virtual option, what could I expect?

- For families that choose to attend school virtually, the Stanberry R-II School District is partnered with the Springfield School District and utilizes the Launch Virtual Program.
- Students in grades K-5 would be a part of a Virtual classroom with set hours like a regular school day. Classes would start somewhere between 8:00-9:00 a.m. and run for six hours. Students would receive instruction in ELA, Math, Science and Social Studies. They would also receive P.E., Music, Art, Coding, and Information Literacy for one hour, one day a week. The student to teacher ratio would be 25:1.
- Students in grades 6-12 could enroll in up to seven courses. Launch representatives have informed the Stanberry R-II School District this would require a student to plan on needing to spend five to six hours a day on their course work to stay current and on track to pass. In the words of the Launch representative these are not “easy breezy classes”. These courses will follow a regular schedule beginning between 8:00-9:00 a.m. and run a traditional school day. Parents and students will need to contact the high school counselor to determine the academic path to remain on pace to graduate with their class.

What technology will the Stanberry R-II School District provide for Launch?

- The Stanberry R-II School District will provide students with a Chromebook for use.
- Internet access will be required to utilize the virtual option.
- The school may be able to assist with gaining internet access for families that can show need. This would require the family to complete a Free and Reduced Lunch form and qualify.

What if I decide I do not like the virtual program?

- Families will have a two week window (September 11) of time in Launch to make a final decision about remaining in the program. If a family decides this program is not for them, they may exit the program.
- The Stanberry School District will also be monitoring student progress closely during the first two weeks. If any student has not demonstrated adequate progress, or is failing in their courses (by September 11), they will be dropped from the program.
- Once a student is dropped from the virtual program they will need to enroll back in the face-to-face instruction being offered at the school, or they may declare that they will homeschool.

STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021 FREQUENTLY ASKED QUESTIONS



What would my options be if I left the virtual program?

- Students who leave Launch will need to enroll back in the face-to-face instruction being offered at the school, or they may sign off on a form at the school stating they are homeschooling.

Am I required to stay in Launch for the entire school year?

- After a student attends Launch past the two week introduction period, they must remain in the program until the end of the first semester. Students can make changes at the beginning of the second semester.

How are classes graded? Who assigns grades?

- The Launch instructor will grade all materials and tabulate a student's grades. While a student is still considered a Stanberry R-II School District student, grades and questions about grades would be dealt with through the instructor at Launch.
- Once a student completes a grading period, Launch will forward a final grade to the Stanberry R-II School District and that grade will be placed in the students' permanent file.

My child is on an IEP, will Launch work with my child?

- Yes. Launch will honor the IEP of the sending district and will make modifications based on the requirements of the IEP.
- If a child is receiving speech, occupational therapy, or physical therapy, ACES will make arrangements with families to meet those requirements.

Will my child be able to check out books from the library?

- No. The Stanberry R-II School District will be limiting access to the building other than students enrolled in the school. For the foreseeable future, students not enrolled in the school will not be allowed to use the school library.

Is it possible for my Launch membership to be revoked?

- Yes. Students will be monitored during the first two weeks (September 11) of the virtual quarter. If it is deemed the student is not making adequate progress in the program or not passing, the school will remove the student from the program as this is an additional cost to the district. Grounds for removal would be, not logging in at times directed by Launch, failure to complete course work in a timely manner, failing classes or courses, and/or violations of Launch expectations.
- Additionally, students failing any coursework at the end of a grading period would be removed from Launch and the student would be required to return to regular instruction or to homeschool.

If athletics are important to me and I am concerned about the loss of a sports season, can I choose to not attend school and save one of my years of participation for next year?

- No. The Missouri State High School Activities Association (MSHSAA) allows athletes to compete for eight consecutive semesters. Once an athlete's clock starts, it cannot be stopped. From the fall of an athlete's freshman year in school, they have eight consecutive semesters to play sports.



STANBERRY R-II SCHOOL DISTRICT RE-ENTRY PLAN FOR 2020-2021 FREQUENTLY ASKED QUESTIONS

If I attend school virtually the entire day, can I participate in clubs or sports after school?

- No. Currently, the Stanberry R-II School District's policy is that extracurricular activities are available to students who attend school at the Stanberry School building. At this time, students who are not enrolled in face-to-face instruction at the school are not allowed to participate in extracurricular activities.
- Students who choose to utilize Launch would be students of the Launch program. FFA, FBLA, FCCLA, gifted, athletics, etc. would not be accessible to Launch students.

If my child is attending face-to-face school but must be absent for an extended period of time due to isolation or quarantine, will they switch to the Virtual Learning Platform?

- No. The Virtual Instruction is an entirely different option. Students that are absent from face-to-face school will still be enrolled in their same courses and work with their same teachers. Learning, communication, and assignments will be accessed through Google Classroom or other platforms.

If a student or staff member test positive for COVID-19, will the school notify families or staff members?

- No. Notifications for close contacts, those needing to quarantine, will be made by the Tri-County Health Department.

Will visitors be allowed at school?

- No. Visitors for non-essential reasons are not allowed. Before coming to the school for any reason, please contact the building administrator.

Will my student have to wear a mask?

- All students in grades 7-12 will be required to wear a mask when social distancing is not possible. The school will be providing three gaiters for all students to utilize as a face covering.
- All students in grades 7-12 that participate in sports or other extra-curricular activities will be required to wear a mask during practices and contest. This is following the recommendations put forth by the Missouri High School Activities Association.
- Elementary students will not be required to wear mask. Parents can send them with their child. The school will not be responsible for managing masks for the elementary students.

Will the staff be wearing mask?

- All staff will be required to wear masks when social distancing is not possible.

STANBERRY R-II SCHOOL DISTRICT

Bob Hedding, Superintendent
610 N. Park Street
Stanberry, MO 64489

August 7, 2020

Dear Parents/Guardians,

The Stanberry R-II School District is making virtual instruction an option for families. It should be pointed out there is a financial cost to the district to make this option available. Therefore, the district has requirements of families to be able to obtain this service. Before sharing the list of responsibilities of families, below is a list of information regarding virtual instruction:

- The district will partner with the Springfield School District to provide a program called Launch.
- Launch is recognized as a viable educational tool by the Missouri Department of Elementary and Secondary Education.
- Students in grades K-5 will attend their virtual courses from 9:00-3:00 daily. Student in grades 6-12 may enroll in up to seven courses and will have requirements set forth by the individual course instructor. Students in grades 6-12 will have both independent study and mandatory check-in times based on course requirements.
- After enrolling in Launch, families have up to two weeks to determine if remaining in Launch meets their academic needs.

Stanberry R-II School District requirements for Launch

- The student starts Launch with a two week probationary period. After two weeks, if a student is showing signs of not working, not logging in, or is failing their coursework the student will be removed from Launch.
- The family understands that if a student earns a failing grade at the end of a grading period, they forfeit their right to remain in Launch.
- The family understands that after the two week trial period of Launch, they are required to remain in Launch until at least the end of the 1st semester.
- The family understands that changing from Launch back to face-to-face instruction at Stanberry R-II can only happen at the beginning of the second semester.
- The family understands that if face-to-face instruction at Stanberry R-II moves to a remote classroom, Launch students are required to remain with Launch.

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STANBERRY R-II SCHOOL DISTRICT

Bob Hedding, Superintendent
610 N. Park Street
Stanberry, MO 64489

- The family understands that questions/issues with Launch will need to be handled through the Launch program. The Stanberry R-II School District does not hire the Launch instructors and therefore cannot intervene on behalf of families when there is an issue regarding academics.
- The family understands that quarter/semester grades are assigned by Launch, sent to the Stanberry R-II School District, and the school will issue a report card and put it on the permanent record of the student.
- The family understands if Launch is no longer an option for their child they have the choice to return to instruction at Stanberry R-II School District or homeschool.
- The family understands that sports and extracurricular activities are not offered to students participating in Launch at this time.

Parent Signature

Student Signature

Date

Sincerely,

Bob Hedding

Bob Hedding

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